

## Terms and Conditions

1. To be eligible, your community group must be a legal entity within New Zealand and fit into one or more of the categories below:
  - A not-for-profit community organization
  - A registered charity with the New Zealand Charities Register
  - A deductible gift recipient
  - A social enterprise
2. The individual who submits the application must be an authorised representative of the community group, and the Grace Group will coordinate the Grace Gives Grants scheme requirements directly with this individual.
3. By submitting an application, you, as the applicant on the behalf of your organisation, agree to the use of application information and any freely available public information regarding your organisation may be used in the creation of Grace Gives collateral for this programme and future campaigns. Please ensure you have full approval for all images and information to be used in this manner prior to submitting an application.
4. Previous Grace Gives recipients who received a \$2,000 grant during 2016, 2017, 2018, 2019 are not eligible to apply for a Grace Gives grant in 2020.
5. The total awarded grants pool for the 2020 Grace Gives Grants round initiative is NZD \$15,000 and individual grants will be in the amount of NZD \$5,000.
6. The Grace Gives Grants initiative commences at 12:01AM NZDT (New Zealand Daylight Time) on Monday 2<sup>nd</sup> March 2020 and closes at 11:59PM NZDT on Tuesday 31<sup>st</sup> March 2020.
7. Applications open 12:01AM NZDT on Monday 2<sup>nd</sup> March 2020 and close at 11:59PM NZDT on Sunday 15<sup>th</sup> March 2020.
8. A group of six grant finalists will be selected by public vote on the Grace Gives New Zealand page. Public voting will commence at 9:01AM NZDT Tuesday 17<sup>th</sup> March 2020 and closes 11:59pm NZDT Sunday 29<sup>th</sup> March 2020.
9. A Grace selection committee will select the three grant recipients from that group of finalists.
10. Grants will be evaluated against key selection criteria on Monday 30<sup>th</sup> March 2020 at 4.00PM EST at Grace Group of Companies Head Office, 4 Tucks Road, Seven Hills, NSW 2417, Australia.
11. Grant recipients will be notified via email and phone call. The names and organisations of the grant recipients will be published via Grace social media, internal Grace correspondence and on the Grace Gives webpage at 2:00PM NZDT, Tuesday 31<sup>st</sup> March 2020.
12. Grace Gives applicants and voters acknowledge and agree that Grace may, for an indefinite period, unless otherwise advised by the entrant, use such personal information for

promotional, marketing, publicity, research and profiling purposes, including sending electronic messages or telephoning the entrant. Personal information will only be used in accordance with the Grace's privacy policy. Grace will also endeavor to provide the entrant with an option to opt out of receipt of such communications every time that Grace contacts them. Applicants should direct any request to access, update or correct information to Grace Marketing, [marketing@grace.com.au](mailto:marketing@grace.com.au).

13. All artwork created as part of this programme, and using the Grace Group or Grace Gives logo, must be approved by Grace Group Marketing Department.
14. Grace reserves the right to verify the validity of all entries and to disqualify any entry which is not made in accordance with these terms and conditions of entry, or the goals of the program.
15. Grace is not liable for any loss or damage whatsoever which is suffered, including but not limited to indirect or consequential loss, or for personal injury suffered or sustained during the course of accepting or using the grant, except for any liability which cannot be excluded by law.
16. Grace collects information about entrants and voters to include them in the promotion and, where appropriate, to award grants.
17. Grace's decision is final and no correspondence will be entered into.
18. Entries are deemed to be received at the time they are submitted on the Grace Gives New Zealand website. No applications will be accepted outside this channel.
19. Grace is not responsible for receipt of incorrect, inaccurate or incomplete information caused by an entrant or occurring during transmission. Grace is not responsible for any problems or technical malfunction of any telephone, telephone or computer network, or lines, servers, or telephone or internet providers, traffic congestion on any phone or computer network, or any combination thereof, including any injury or damage to participants or any other person's handset or computer related to or resulting from participation or sending or receiving of any communication or of any materials in this Initiative.
20. Grant recipients will be required to supply five images showing how the grant money was used, with signed release forms, so that they can be shared across social media, webpage, marketing collateral, promotional material and media releases. These images will be submitted to Grace Group Marketing at a time to be agreed by both parties. The images supplied will also act as evidence of proper spending of allocated funds.
21. Recipient organisations agree to share a minimum of three posts via their social media channels and website with links to Grace Gives webpage link highlighting:
  1. The initial cheque presentation (stating what they intend to do with the funds);
  2. How the funds have been spent towards the intended purpose.All posts must be approved by the Grace Marketing Department before 'going live'.
22. For all contact purposes, please email [marketing@grace.com.au](mailto:marketing@grace.com.au) and include in the subject line "Grace Gives New Zealand 2020".